

## Appendix A- Council Tax

Date of Write Off	Director of Finance				Executive Director	Cabinet	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)	Corporate Services (£5,000.01-£10,000.00)	(£10,000.01 and Over)						
02/04/2012							(£154.11)		(£154.11)			Unallocated from suspense
03/05/2012								(£155.88)	(£155.88)			Payment transfer
<b>Q1 Totals</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>(£154.11)</b>	<b>(£155.88)</b>	<b>(£309.99)</b>	<b>0</b>	

## Appendix B- Business Rates

Date of Write Off	Director of Finance				Executive Director Corporate Services (£5,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£5,000)								
02/04/2012	£66.40									£66.40	1	Statute barred
02/04/2012		£1,214.61								£1,214.61	5	Statute barred
02/04/2012			£2,936.32							£2,936.32	4	Statute barred
02/04/2012				£13,289.90						£13,289.90	4	Statute barred/ insolvent
03/04/2012		£1,100.80								£1,100.80	4	Statute barred/ insolvent
03/04/2012			£1,947.15							£1,947.15	2	Statute barred/ Uneconomic to collect
03/04/2012				£10,623.19						£10,623.19	4	Statute barred/ Uneconomic to collect
11/05/2012		£944.22								£944.22	2	Insolvent
11/05/2012			£615.43							£615.43	1	Insolvent
11/05/2012				£22,916.25						£22,916.25	8	Insolvent
22/05/2012	£31.93									£31.93	1	Insolvent
22/05/2012			£1,448.29							£1,448.29	2	Insolvent
22/05/2012				£13,900.62						£13,900.62	6	Insolvent/ unable to trace
<b>Q1 Totals</b>	<b>£98.33</b>	<b>£3,259.63</b>	<b>£6,947.19</b>	<b>£60,729.96</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£71,035.11</b>	<b>44</b>	

### Appendix C- Miscellaneous Income

Date of Write Off	Director of Assets & Environment (£0.00-£999.99) (£1,000.00-£5,000.00)	Director of Finance (up to £5,000.00)	Director Communities, Planning & Partnerships (up to £5,000.00)	Director Housing & Health (up to £5,000.00)	Executive Director Corporate Services 5,000.01-£10,000.00	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
<b>Q1 Totals</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>£0.00</b>	<b>0</b>	

No write offs have been put forward for Sundry Debts over the last quarter

## Appendix D- Housing Benefit Overpayments

Date of Write Off	Head of Benefits				Executive Director Corporate Services (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)					
30.04.2012	£35.23					£35.23	19	uneconomical to pursue	
"	£65.06	£498.67	£1,981.90			£2,545.63	5	deceased	
"	£103.45	£196.16				£299.61	3	not financially viable	
"	£16.79					£16.79	1	less than £35 owed	
"		£76.08				£76.08	1	less than 2 weeks rent owed due to death	
"			£502.39			£502.39	1	absconded debtor	
"	£268.57	£280.76	£755.63	£1,082.67		£2,387.63	10	made unrecoverable by Benefits Advisor	
31.05.2012	£60.96					£60.96	27	uneconomical to pursue	
"	£180.00					£180.00	5	court costs	
"	£213.39	£366.05				£579.44	8	less than 2 weeks rent owed due to death	
"		£771.75	£1,000.00			£1,771.75	3	bankrupt	
"		£1,948.47				£1,948.47	7	absconded debtor	
"	£81.05	£1,222.08	£693.30			£1,996.43	11	made unrecoverable by Benefits Advisor	
30.06.2012	£138.98	£91.29				£230.27	3	less than 2 weeks rent owed due to death	
"	£15.35					£15.35	1	less than £35 owed	
"	£67.49					£67.49	31	uneconomical to pursue	
"	£115.38	£896.09	£621.43			£1,632.90	14	made unrecoverable by Benefits Advisor	
"				£1,173.94		£1,173.94	1	bankrupt	
"					£6,124.60	£6,124.60	2	made unrecoverable due to DWP error	
<b>Q1 Totals</b>	<b>£1,361.70</b>	<b>£6,347.40</b>	<b>£5,554.65</b>	<b>£2,256.61</b>	<b>£6,124.60</b>	<b>£0.00</b>	<b>£21,644.96</b>	<b>153</b>	